

Introduction

This is the second Circular in the run-up to the 23rd World Scout Jamboree. Circulars will provide National Scout Organizations and their Contingents with important information quickly outside the Bulletin schedule. We do not have a predetermined schedule for production of Circulars. We hope you will find them helpful in your preparations for the Jamboree.

Inside this issue

- Jamboree Registration System
- Payment schedule
- Jamboree fee reminder
- Home Hospitality Programme Update
- Contingent Support Website
- Safe from Harm online training
- Join-in-Jamboree Programme Kit
- Contingent Programme
- Templates for Bulletin

Jamboree Registration System

As mentioned during the first Heads of Contingent Visit in April 2014, the Jamboree Registration System is available from June 2014. The Jamboree Registration System is available on the Internet, and the Jamboree Office will inform each registered Contingent of its account when the Jamboree Office sends the registration manual and IST Opportunities Catalogue. If you are interested in sending a Contingent to 23WSJ and have not yet submitted the "Contingent Registration Form (Appendix 2)", please do so as soon as possible.

Outline of the registration system

Once you receive the account information, you can start registering individual participants for the Jamboree. There are two ways of registering participants: directly type participants' information on the web browser or upload the participants' list as an Excel file.

Option 1: Directly type on the Web Browser

One option is to register participants individually by typing their personal information directly on the web browser. This option is ideal for relatively

small Contingents. The registered information can be amended by editing participants' information on the web browser.

Option 2: Upload the list using a spreadsheet

The other option is to use a Microsoft Excel spreadsheet. You can edit participants' information on the spreadsheet and upload to the Registration System. This option is suitable for large Contingents. Participants' information can be amended on the web browser or by uploading an additional spreadsheet.

For further details, please refer to the Registration Manual.

When do we need the information?

For members of the International Service Team	by 31st December 2014
For Scouts, Unit Leaders and Contingent Management Teams	by 31st March 2015

Please note that the registration for 23WSJ must be completed by the end of March 2015, including receipt of the correct Jamboree fee by the Jamboree Office.

IST Opportunities Catalogue

This Catalogue will contain the list of departments within the Jamboree Organization and the different jobs within each department. Attached to the registration manual, you will find a draft of the IST Opportunities Catalogue for 23WSJ. This catalogue will explain the responsibilities and the types of roles available for the ISTs.

Payment schedule

Full fee received by 31st January 2014 *10% discount has been closed	10% discount
Full fee received from 1st February 2014 by 31st July 2014	5% discount
Full fee received from 1st August 2014 by 31st March 2015	No discount
Payment received after 1st April 2015	5% additional charge



Jamboree fee reminder

Category A	Category B	Category C	Category D
JPY 25,000	JPY 50,000	JPY 75,000	JPY 100,000

Home Hospitality Programme - Update

As of May 2014, we are no longer accepting new applications for the Home Hospitality programme (HOHO) organised in Japan as the number has reached our capacity. We will not be able to accept further requests for HOHO to be arranged in Japan. If your Contingent still wishes to arrange HOHO, please consider arranging it elsewhere in the Asia-Pacific region. Contingents that have submitted the Contingent Registration Form and wish to join HOHO in Japan and have not yet received confirmation from the Jamboree Office are requested to check whether the HOHO you desire is available.

Contingent Support Website

A dedicated website has been established to provide NSOs with access to all key publications and resources. Each Contingent should have been informed of its login account by now. The website currently contains all Bulletins and a Circular, artwork and promotional materials. In the run-up to the Jamboree, this website will be expanded to provide all Contingents with as much information as possible.

Safe from Harm online training

Although Bulletin 4 stated that the Safe from Harm online training would be available from June 2014, we have decided to postpone the start of the training until September 2014 in order to further develop the content. From July 2014, we will open a demo page, where selected individuals will go to the online training and check the content. Further information on the online training will be announced in Bulletin 5.

Join-in-Jamboree Programme Kit

The Join-in-Jamboree Programme Kit (JIJ Kit) is now available for download on the 23WSJ

website. The JIJ kit, including various types of Jamboree programmes, offers everyone an opportunity to experience aspects of the Jamboree Programme. We will add more content in the run-up to the Jamboree.

Jamboree Contingent Programme - Update

As mentioned in the Bulletins, Contingents are encouraged to plan and deliver their own programmes at the Jamboree. Attached to this Circular, you will find the "23rd World Scout Jamboree Contingent Programme Information [Vol. 1]".

Templates for the Bulletins

Templates for the Bulletins are available on the Contingent Support Website. Contingents are welcome to use these templates to produce Bulletins in their native languages.

Timetable

September 2014	Bulletin 5
February 2015	Bulletin 6
March 2015	2nd Heads of Contingents Visit
May 2015	Bulletin 7

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